



VINOBA BHAVE UNIVERSITY, HAZARIBAG

Placement of Lecturers in Senior Scale to the post of Lecturer (Senior Scale to the post of Reader

(Only teachers in Constituent Colleges and PG Departments are eligible to apply)

Self Appraisal-cum-Application Format for the promotion of teacher under Career Advancement Scheme w.e.f. 27.07.1998

Statute No.: Statute No.: 5/Pro-3-01/04-277-(Assented to by the Chancellor on 13-06-2008 and Communicated by the Principal Secretary to Governor vide letter No. विविध-01/2008/1050/रा०स० dated 14th June,2008 and Higher Education Letter no. 01/04-277/1063 dt. 11.04.2017 & 5/वि.1-06/2009-1067 दिनांक 11.04.17

1. (a) Name of the applicant :
- (b) Designation :
- (c) Subject :
- (d) Name of the Univ. :
- Dept./ Constituent
College
2. Date of Substantive :
- appointment as Lecturer
3. (a) Name of the recommending body :
- for appointment on substantive :
- basis
- (b) Name of the College where :
- initially appointed :
- (c) Date of College becoming :
- constituent
4. (a) Date of Promotion with :
- designation as notified by :
- University.
- (b) Date of recommendation letter of :
- recommending Authority (JPSC) :
- (attach copy of notification)

5. Educational Qualification

Examination	Board/University	Subject	Year of Passing	Div./ Class	% of Marks
Matric					
Intermediate					
Graduation					
Post-Graduation					
M.Phil.					
Ph.D.					

6. Length of Services (a) In Constituent :
College of
University
- (b) In University :
Department
7. (a) Date of completion of :
five years of continuous
services as Lecturer
(Senior Scale)
- (b) Proposed date of :
promotion to the post of
Reader(As per Para 4.0.0
of Statutes as amended
up-to-date)

8. Details of two Refresher Courses UGC after placement in Lecturer Senior Scale (Summer Institutes/Equivalent Course recognized by UGC (Attach Certificate)

Date	Period	Venue

9. Information regarding service in other Universities/Bodies as per relevant Statute as Lecturer/Reader

Post held	Name of the University	Nature of appointment	Date of joining	Date of leaving	Total Period

10. Assessment of performance for Promotion to Reader :

(i) Date of award of Ph.D.

has equivalent published work: yes No

If yes give details _____

(ii) Number of Quality Research papers published (Please do not mention publication beyond proposed due date of promotion):

Research Paper	Date of Publication	Name of the Journal

(iii) Books authored by candidate (Please do not mention publication beyond proposed due date of promotion):

Name of Books	Subject	Pages	Date of Publication	Name of Publishers

(iv) No of seminar/workshop attend (during the period)

(v) Contribution to the education innovation: Yes No

If yes, give details: _____

(vi) Whether candidate design of new courses: Yes No

If Yes, give details: _____

(vii) Extension activities: Yes No

If Yes, give details: _____

(viii) Any other research experience:

.....

(ix) Date of participation in two refresher course/summer trainings of approved duration after placement in the Lecturer (Sr. Scale):

(Please do not mention beyond proposed due date of promotion)

Date	Period	Venue

Or

Engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC (within due date)-

11 Up to date good performance appraisal reports from the date of promotion as Lac. (SS) till proposed date of promotion as Reader in the form to be approved by the chancellor for the purpose (As per Para 4.1.0 (e)E 4.3.8 of the statute):

(Fill up and enclosed annexure-I)

Certify that all information given above have been verified by me on the basis of record/documents which are correct.

Date:

Signature of applicant

List of Enclosures:

(TO BE FILLED BY THE HEAD OF THE INSTITUTE/DEPARTMENT)

1. Certified that the statement made above by the applicant have been found true and correct in respect of office records and /or relevant testimonials and certificates.
2. Certified that the CCR of the applicant is attached herewith in a sealed cover along with each application.
3. Certified that the statements made in the applications have been verified.

SIGNATURE OF THE HEAD OF THE
INSTITUTION/DEPARTMENT

(TO BE FILLED IN BY THE OFFICE OF THE REGISTRAR)

Nothing in the records of the University is known to the Contrary of the statement made by the applicant and certified by the Head of the Institution concerned.

SIGNATURE OF THE SECTION OFFICER

SIGNATURE OF THE OFFICER INCHARGE

DATE :

SIGNATURE OF THE REGISTRAR

SEAL OF THE UNIVERSITY