

VINOBA BHAVE UNIVERSITY, HAZARIBAG

Meeting of Internal Quality Assurance Cell (IQAC) held on 28.08.2014

A meeting of the Internal Quality Assurance Cell (IQAC) of Vinoba Bhave University, Hazaribag was held in the office of the Vice Chancellor on 28.08.2014 at 2:30 p.m. The following members were present:

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|-----|--|---|------------------|
| 1. | Prof. Gurdeep Singh, Vice Chancellor | - | Chairperson |
| 2. | Prof. Manoranjan Prasad Sinha, Pro-Vice Chancellor | - | Co-Chairperson |
| 3. | Prof. S.K. Agrawal | - | Member |
| 4. | Dr. Ajay Sharma | - | Member |
| 5. | Dr. Sajal Kumar Mukherjee | - | Member |
| 6. | Dr. T.K. Shukla | - | Member |
| 7. | Dr. P.C. Deogharia | - | Member |
| 8. | Dr. M.K. Singh | - | Member |
| 9. | Dr. A.K. Mandal | - | Member |
| 10. | Dr. K.K. Srivastava | - | Member |
| 11. | Prof. C. Prasad | - | Member |
| 12. | Dr. S.P. Sinha | - | Member |
| 13. | Dr. A.M. Siddiqui | - | Member |
| 14. | Dr. V.K. Sinha | - | Member |
| 15. | Dr. Anwar Mallick | - | Member |
| 16. | Prof. E.N. Siddiqui, Director, IQAC | - | Member Secretary |

As it was the first meeting after the reconstitution of IQAC, Professor E.N. Siddiqui, Directors & IQAC and Member Secretary placed a brief note on IQAC. In his address he said that the IQAC of V.B.U. was first constituted on 21.04.2011 vide University notification no. VBU/CCDC/R/703/11 under the chairmanship of the then V.C. Dr. R.N. Bhagat. Dr. C. Prasad, Professor & Head of Botany Department was appointed its Director. Its first and only meeting was held on 11.12.2012. Colleges under this University were directed to constitute IQAC at College levels. Dr. Prasad alongwith Dr. P.K. Mishra participated in a National Seminar on 23-24 March 2012 at Calcutta University, Kolkata. The IQAC of the University was reconstituted on

18.06.2014 by University notification no. VBU/R/817/2014 under the chairmanship of Dr. Gurdeep Singh, Present Vice Chancellor. Prof. E.N. Siddiqui also explained the objective & functions of IQAC and progress of last two months was also placed before the honourable members.

Following agenda were discussed and resolution were passed :

- Agenda 01 :** Infrastructure for the office of IQAC
- a) Office room
 - b) One Assistant-cum-Typist
 - c) Two persons
 - d) Necessary office furniture
 - e) Funds allotment.

Resolution (a & d) : Regarding (a) office room & (d) Necessary office furniture -

Honourable Vice Chancellor assured that one full fledged office of IQAC will be provided at the earliest possible time.

Resolution (b & c) : Considering the present work load of IQAC, it has been resolved that Director IQAC may hire the services of one Typist, one Assistant & one Peon on need base from existing staff of the University. Typist will be paid Rs. 1500/- per month whereas Assistant will get Rs. 1000/- per month and Peon will get Rs. 500/- per month for extra work load as honourarium.

*abhinav on
chair basis -
MAAC/IQAC/
Distance education/
RUSA*

Resolution (e) : It has been resolved that one current account in the name of Internal Quality Assurance Cell (IQAC), Vinoba Bhave University, Hazaribag should be opened in United Bank of India, Vinoba Bhave University Branch, Hazaribag which will be jointly operated by Director, IQAC and Finance Officer of the University. It was further resolved that a sum of Rs. 50,000/- may be transferred to meet the expenses of hiring services for secretariat & technical services & contingencies. This amount will be adjusted out of funds received from UGC.

*abhinav
8/9/14*

Agenda 02: Permission to create exclusive window of IQAC in University website.

Resolution : It has been resolved to create exclusive window of IQAC on University website.

Agenda 03: Constitution of Academic Audit Committee

Resolution : An Academic Audit Committee has been constituted consisting of following members

- (a) Director IQAC - Chairperson
(b) Dean of concerned faculty
(c) Two Professor
(i) Dr. P. Mahto, Professor of Physics
(ii) Dr. Anwar Mallick, Professor of Botany.
(d) Two outside experts to be nominated by the V.C. at the time of Audit.

Agenda 04 : Regarding IQAC resolution

Resolution : It was resolved to pass all resolutions of IQAC through Academic Council & Syndicate. However, urgent work will be taken in anticipation of approval of Academic Council & Syndicate.

The meeting was concluded by the Vice Chancellor with urgent need of quality education & directed to expedite the matters in view of NAAC accreditation of the University.

E.N. Siddiqui
28/08/2014

Prof. E.N. Siddiqui
(Director, IQAC)

Gurdeep Singh
29/11/14

Prof. Gurdeep Singh
(Chairperson, IQAC)