








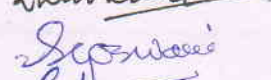



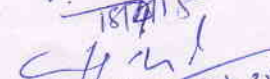
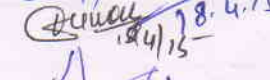





A meeting of Deans, HODs, Director, officers of the university was held on 18.04.2015 at Amjhabhat hall at 3:00 pm Under the Chairmanship of Prof. Gurdeep Singh, Vice-Chancellor of the University.

Following persons were present.

S.N.	Name	Signature	e-mail id.
1.	C. Prasad Dean (SC), VBU	 18.4.15	c.prasad@vbu.ac.in
2.	T. K. Sankho		
3.	Md. M. Alam		mokhtar.alam29@gmail.com
4.	M. K. Singh.	 18.4.15	vbumanagement@gmail.com
5.	M. A. Mallick		amallik1@rediffmail.com
6.	Dr. Ashok		vermaashok1508@gmail.com
7.	G. K. Sinha		gopal.krishna.hog@gmail.com
8.	K. Upadhyay		Vbu Economics @vbu.ac.in
9.	M. S. Verma		nooralam197@gmail.com
10.	S. K. Sinha		Sinhask.gest@gmail.com
11.	Sudha Goswami		Sudha.goswami2014@gmail.com
12.	Gayatri Sahu		gayatri.sh00@gmail.com
13.	Usha Singh	 18/4/15	Usha.Singh.vbu@gmail.com
14.	R. K. S. Choudhary	 18.04.15	raviksc@gmail.com
15.	P. Mahto	 18/4/15	pmahto.vbu@rediffmail.com
16.	H. N. Sinha	 18.4.15	hnsinha2003@yahoo.co.in
17.	Vikas Kumar	 18.4.15	profvikas1@gmail.com
18.	A. M. Siddiqui	 18/4/15	Siddiqui A.M. @ gmail.com
19.	N. K. Rana, Ioc, Se.	 18/4/15	
20.	R. B. Singh, Ioc, Asst	 18/4/15	

# VINOBA BHAVE UNIVERSITY HAZARIBAG.

Meeting of all Deans, HODS, Director & Officers on 18.04.2015

A meeting of all Deans of Faculties, HODs, Directors and Officers of the university was held on 18.04.2015 at 3:00 pm in the Aryabhata Seminar Hall. Prof. Gurdeep Singh presided over the meeting.

Following persons were present.

1. Prof. Gurdeep Singh – Vice-chancellor – chairperson.
2. Prof. Manoranjan Pd. Sinha – Pro-V.C.
3. Prof. C. Prasad – Dean Faculty of Science
4. Prof. M.K.Singh – Dean Faculty of Commerce & Director MBA, HOD Commerce.
5. Prof. Sudha Goswami – Dean faculty of Humanities.
6. Prof. Anwar Mallick – HOD, Biotechnology.
7. Prof. P. Mahto – HOD, Physics & Director MCA.
8. Dr. S.K.Sinha Proctar.
9. Dr. M. Alam – F.O.
10. Dr. R.B. Singh – I.O.C (Arts)
11. Dr. N.K Rana – I.O.C (Sci)
12. Dr. T.K. Shukla Dept. of Sanskrit
13. Dr. Ashok – HOD Chemistry
14. Dr. Noor Alam – HOD Zoology
15. Dr. G.K Sinha – HOD Philosophy
16. Dr. K. Upadhyay – HOD Economics
17. Dr. Gayatri Sahu – HOD Home Science
18. Dr. Usha Singh – HOD Political Science
19. Dr. HN.Sinha – HOD Geology
20. Dr. A.M.Siddiqui – HOD Urdu
21. Dr. S.Toppo – HOD History
22. Dr. Saddiqui Razaque – HOD Psychology
23. Dr. Ganga Nath Jha – HOD Anthropology
24. Dr. R.K.S.Choudhary – Dept.of Philosophy
25. Dr. Vikash Kumar – Dept. of History
26. Dr. Avinah Kumar – Dept. of Botany
27. Dr. Abhay Kumar Sinha – Dept. of Geography
28. Prof. E.N. Siddiqui – HOD - Botany & Director IQAC

The agenda of the meeting was to discuss the preparation before NAAC Peer team visit. Following resolutions were adopted:-

*E. N. Siddiqui*  
18/04/2015


## VINOBA BHAVE UNIVERSITY HAZARIBAG.

- 1) One room of Ground floor in the Vivekananda Hall was allotted for the office of IQAC with immediate effect.
- 2) Health Care Centre will be established in the basement of MBA building . Dr. M.K. Singh will facilitate in the all arrangements in Consultation with Dr.Rajat Chakrabarty.
- 3) Regarding Purchase of Ambulance and lift V.C has assured the house.
- 4) Yoga Centre will be set up with the help of Dr.Sambhu Dayal Singh of History Department.
- 5) Gymnasium is going to be functional.
- 6) Regarding Canteen efforts are going on.
- 7) Office of the College Students Union is to be furnished prior to the election of the student union.
- 8) Facilities of outdoor game will be improved in the coming months.
- 9) CCDC will ensure construction of Approach Road & beautifications of the Campus with Proper Sign board.
- 10) A committee of following persons was constituted.
  - (i) Dr. M.K Singh
  - (ii) Dr. P.Mahto
  - (iii) Dr. A. Mallick

To purchase- (a) CFL & LED

(b) Computers of each Department

- 11) Separate dust-bins will be arranged for degradable & biodegradable wastes.
- 12) The entire Campus will be Polythene & tobacco free.
- 13) Admission Committees will be Constituted on 22.04.2015 meeting.
- 14) File Trading System in the university will be adopted within 3months.
- 15) Placement Cell of the university will look after the activities of Counselling Cell.
- 16) Research Cell headed by Dr. P.K. Mishra has become vibrant.
- 17) A committee has been constituted by the university for the preparation of draft regulation for Sabbatical leave. The report is expected on or before 30<sup>th</sup> April 2015.
- 18) Ph.D Theses of VBU will now be uploaded by Examination Department after the successful Completion of Ph.D degree.
- 19) Process of granding JRF at university & State level is in progress.
- 20) Incentive for research Contribution will be notified before every Convocation.
- 21) All department will submit Community paricipation resport to IQAC office.
- 22) All department will follow induction/ orientation program for freshers.
- 23) Remedial Courses of UGC sponsored of university running in Annada College will now be shifted to Head quarter.
- 24) Facilities for advance learner will be discussed on 22.04.2015 meeting.
- 25) University is actively working on AMC (Annual Maintenance Contact).

  
18/04/2015



## VINOBA BHAVE UNIVERSITY HAZARIBAG.

- 26) International Student Cell will be looked up by Sri Abhay Kumar Sinha – Department of Geography.
- 27) Dr.P.Mahto is preparing details about Faculty Development Programme.
- 28) All Heads will make preparation for the following:

### Department Level:

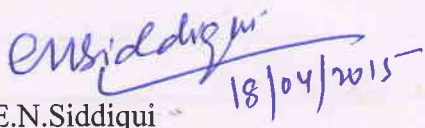
- i) Formation of Alumni Association – its meet & feed back.
- ii) Feed back from Students & Parents.
- iii) Teacher – Parent Meet.
- iv) Publication of Magazines.
- v) Establishment of Departmental Societies.
- vi) Book - Bank & Question – bank.
- vii) Arrangement of Study Tour
- viii) First Aid Kit
- ix) Academic Record file of all faculty members with one copy of Reprint/book/report etc.
- x) Smart Class Room.
- xi) ICT facilities
- xii) Functional Library.

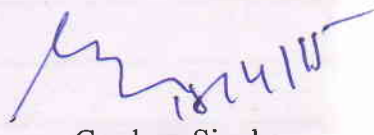
### Individual Level:

- i) Punctual & dutiful.
- ii) Carpool for teachers/ staff.
- iii) Co-operate HOD to maintain all records and in compliance of University orders
- iv) Keep personal records available.

29. A committee of following person has been Constituted to purchase First Aid Kit-

- (i) Dr. M.K. Singh
- (ii) Dr. H.N. Sinha
- (iii) Dr. Rajat Chakrabarty.

  
E.N.Siddiqui  
Director IQAC

  
Gurdeep Singh  
Vice-Chancellor

VBU/ IQAC / 01 / 2015  
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